

राजस्थान तकनीकी विश्वविद्यालय, कोटा



प्रबन्ध मण्डल बैठक की कार्यवाही विवरण

बैठक संख्या	(18) अट्टारहवीं
स्थान	कुलपति सचिवालय का सभा कक्ष, राजस्थान तकनीकी विश्वविद्यालय, कोटा
दिनांक	07.09.2013 (शनिवार)
समय	दोपहर : 2.30 बजे

Minutes of 18th Meeting of the Board of Management.

Venue : Conference Hall, Vice Chancellor Secretariat,
Rajasthan Technical University, Kota.
Date : 07.09.2013
Time : 02.30 P.M.

Following members present:

1. Prof. R.P. Yadav	Chairman
2. Sh. Abid Khan	Member (Nominee of Finance Secretary)
3. Prof. O.P. Chhangani	Member
4. Prof. Anil Pathak	Member
5. Prof. Anil Mathur	Member
6. Prof. H.D. Charan	Member
7. Dr. Asha Singh	Member
8. Dr. Sandeep Nyati	Member
9. Prof. Rakesh Mohan Joshi	Member
10. Prof. S.S. Tak	Member
11. Sh. R.P. Tripathi	Member
12. Dr. A.K. Chaturvedi	Member
13. Smt. Bhagwanti Jethwani	Member Secretary
14. Sh. S.N. Sharma	Special Invitee
15. Prof. N.P. Kaushik	Special Invitee
16. Sh. Praveen Bhandari	Special Invitee

Sh. R.K. Gupta (Nominee of Principal Secretary Tech. Edu.), Sh. S.K. Singh and Dr. Ashok Acharya, couldn't attend the meeting

Meeting started with Hon'ble Chairman along with other Hon'ble members lighting the lamp and offering of flowers to Goddess "Saraswati"

BoM 18.1

To welcome new members of BoM and to appreciate contribution made by out-going members.

BoM welcomes the New Member Prof. Rakesh Mohan Joshi.

BoM also appreciates the contributions made by the outgoing members Dr. J.K. Tandon and Dr. M.C. Govil

The list of current Honourable members is enclosed for perusal of members (Annexure-18.1.1 from page 1 to 2).

Resolution

The Chairman & Member Secretary welcomed the new members and also appreciated the services rendered by out-going members.

BoM 18.2

To consider the minutes of 16th meeting of BOM held on 30.03.2013 (Annexure-18.2.1 from page 3 to 36) and 17th Meeting of BOM held on 10-06-2013 (Annexure-18.2.2 from page 37 to 45)

The 16th meeting of Board of Management was held on 30th March 2013 (Annexure-18.2.1 from page 3 to 36) and 17th Meeting of BOM held on 10-06-2013 (Annexure-18.2.2 from page 37 to 45). Comments were received from the honourable members and therefore these were attached with final minutes. Thereafter, minutes of the meeting were circulated amongst members.

Members are requested to kindly approve the same.

Resolution

Approved.

BoM 18.3

To consider Action taken report on the minutes approved of the 16th & 17th Board of Management meetings.

A consolidated report on the action taken on resolutions adopted by the Board of Management in its 16th & 17th meeting is submitted for perusal and approval as under.

Members are requested to approve the above action taken report

Resolution

Approved.

It was suggested that any new affiliation or disaffiliation of college/s should be presented before BoM in the form of new agendas. The minutes of the BOI may also be placed in the BOM agenda for approval.

BoM 18.4

To consider the Minutes of the 10th meeting of the Finance Committee held on 17.8.2013

The meeting of the 10th Finance Committee was held on 17.8.2013 and the minutes of the meeting are enclosed (Annexure-18.4.1 pages 140 to 154)

Above is submitted for perusal and approval by members.

Resolution

Approved with following observations:-

The existing facility in Guest House may be expended from present 6 to 12 rooms in the first phase. The facility may be provided to the parents/guardians of students visiting the University to facilitate operation of guest house on regular basis and also to increase the revenue. Hon'ble Vice Chancellor may authorise Chairman Estate for allotment of Guest House in normal circumstances.

BoM 18.5

To consider minutes of the 12th and 13th Academic Council meetings held on 20.4.2013 and 22.6.2013

The 12th Academic Council Meeting was held on 20.4.2013 Annexure-18.5.1 pages 155 to 157 and 13th Academic Council Meeting was held on 20.6.2013 Annexure-18.5.2 pages 158 to 172 the minutes of the above Academics Council Meetings are enclosed as per above for perusal and consideration of the members.

Members may kindly approve the same.

Resolution

The minutes of Academic Councils were approved with the following observations:-

- i) Any specific agenda of Academic Council which pertains to any policy decision may be placed in the BoM as main agenda separately for consideration.*
- ii) Digital evaluation process for the examination management system may be taken up by the University to bring transparency and quality of services to the stake holders.*
- iii) Special invitee of Sciences & Humanities may be called in the various BoS to seek their opinion on the subjects concerning such specialized areas, if the BoS Convener desires.*
- iv) Any new rule or notification placed in the BoM main agenda or part of the minutes of other bodies may be provided to BoM Members along with BoM agenda.*

BoM 18.6

To consider AICTE norms issued vide gazette notification dated 8th Nov, 2012 recommending Performance based Appraisal System (PBAS) and Academic Performance Indicators for recruitment and promotion of teachers against various posts and promotion under CAS.

UGC and AICTE in compliance of VI pay scale have issued norms for recruitment of teachers and promotion under CAS. Government of Rajasthan has approved (Annexure-18.6.1 Page No.173) the implementation of AICTE norms with effect from 8th November, 2012. In compliance of the same, the draft Regulation for Performance based Appraisal System (PBAS) and Academic Performance Indicators for recruitment and promotion of teachers against various posts and promotion under CAS is framed and submitted for consideration of the members as per booklet enclosed separately along with AICTE Gazette Notification date 8th Nov, 2012.

Members are requested to approve the same.

Resolution

The performance Based Appraisal System (PBAS) and Academic Performance Index (API) was discussed and it was suggested that this may be placed as an ordinance for consideration of BoM after revision of the draft documents in the light of suggestions made during the meeting.

BoM 18.7

To consider the qualifications and experience for recruitment of staff against various posts sanctioned in the University.

The qualification and experience for direct recruitment of staff against the various posts sanctioned by the State Govt. in the University have been framed and the recommendation of the committee are enclosed at

Annexure 18.7.1 page 174 to 177 for consideration of members.

Members may kindly approve the same.

Resolution

The qualification and experience for staff against the various posts in the University were examined and corrections were suggested (as per bold italic letters in the enclosed copy) and the same was approved with these corrections.

BoM 18.8

To consider the recommendation of the selection committee for CAS in Computer Engineering Department.

BOM as per resolution vide agenda item no. 17.1.2 (Annexure 18.8.1 Page No. 178) directed to place UGC letter for relaxation of summer/winter course (for award of CAS benefits to faculty members) in the regular meeting of BOM for considering the case of Sh. R.K. Banyal for grant of senior scale/selection scale in lieu of above relaxation. Accordingly, UGC letter (Annexure-18.8.2 page 179) is placed for consideration of Hon'ble members. The approval of same may also have bearing on the faculty members who did not complete course requirements and were awarded senior/selection scale on the date such courses were completed. As such, all such cases of the faculty members may be considered at par with the above.

Members may kindly approve the same.

Resolution

Members approved the recommendations of UGC for relaxation of summer winter and similar academic/refreshers courses attended under CAS up to 30th June 2009. Accordingly all eligible lecturers may be given benefits of Senior / Selection Scale up to 30th June 2009

along with all admissible consequential benefits as per UGC norms and policy/ rules of State Govt., as well.

BoM 18.9

To consider rationalization of the post of teachers in various department in RTU.

University in the beginning received all such post in lieu of declaration of erstwhile Engineering College, Kota as a constituent college. Subsequently Government sanctioned posts to start regular P.G. programmes. Recently posts have been sanctioned for starting new UG/PG programmes having relevance to sectors which are important for the State.

UGC and AICTE have also re-defined the teachers & students ratio & cadre ratio's in sixth pay scale to arrive at total numbers of teachers required in a course (on the basis of annual intake) and requirement of Professors, Associate Professors & Assistant Professors accordingly.

In view of above rationalization & equitable distribution of posts is required in various departments to ease out shortage of faculty in some of the departments.

Members may kindly approve the same.

Resolution

Members approved in principle the rationalization of various posts for supporting and teaching staff as per norms and guidelines of UGC/AICTE, State Govt. and the entire rationalization report may be submitted to the BoM for consideration.

BoM 18.10

To consider hiring of agency/expert for framing the Statute/Ordinances for the University.

A committee was constituted by BOM vide agenda item No.T16.2 (page No.46) to frame the Statute and Ordinances for the University. The initial draft of the Statute/Ordinances is to be prepared by some agency/expert

having previous experience and expertise in the similar type of work. It is therefore propose to hire some agency/expert by calling expression of interest or directly inviting experts having already carried out similar work in government Universities of the state who can take up this work in consultation with the committee.

The above may please be considered by the members for approval.

Resolution

Members approved the hiring of agency/expert for framing the statues, ordinances of the University.

BoM R 18.1

To report about provisional Membership granted by AIU (Association of Indian Universities) to Rajasthan Technical University and permitted to organise the Inter University West Zone Badminton (Men & Women) Tournament 2014.

Association of Indian Universities, New Delhi has granted provisional Registration to Rajasthan Technical University, Kota in its 316th Meeting of Governing Council which was held on may 4, 2013 and subsequently informed the university vide letter dated May 31, 2013 (Annexure R 18.1.1 Page No 180-81). Association of Indian Universities has further authorised the University to organise Inter University West Zone Badminton (Men & Women) Tournament 2014. An Email received from AIU is attached at Annexure R 18.1.2 Page No. 182.

Members may kindly peruse the same.

Resolution

Noted

BoM R 18.2

To report about amendment in the experience requirement for recruitment against the post of Deputy Registrar and Assistant Registrar.

The post of Deputy Registrar and Assistant Registrar were advertised recently by the University. In order to reduce the possibility of litigation after scrutiny of such posts, it was felt necessary to remove ambiguity from the existing wordings in the experience desired from the candidates. Accordingly more explicit experience was sought as under;

1. Deputy Registrar

Past Experience mentioned in the past

“ (ii) At least five years administrative experience in position involving supervision, control and planning at the University level, with some knowledge and experience of Educational Research, Planning and Administration.“
(Annexure R 18.2.1 Page No.183-185)

Amendment made in the above

“At least five years administrative experience in position **(Assistant Registrar, Section Officer or equivalent level.)** involving supervision, control and planning at the University level, with some knowledge and experience of Educational Research, Planning and Administration.“
(Annexure R 18.2.2 Page No.186-187)

Assistant Registrar

Past Experience mentioned in the past

“ (ii) Three years experience of administration in position involving supervision, control and planning. (Annexure R 18.1.1 Page No.183-185)

Amendment made in the above

“ (ii) Three years experience of administration in position **(Section Officer or equivalent level)** involving

supervision, control and planning. " (Annexure R 18.1.2 Page No.186-187)

Members may kindly peruse the same.

Resolution

Noted

BoM R 18.3

To report about the up gradation of the post of Junior Engineer (Civil) to Assistant Engineer in compliance of the order of Department of Technical Education and promotion of Junior Engineer through DPC against the post of Assistant Engineer.

The post of Junior Engineer (Civil) was upgraded to the Assistant Engineer vide office order of the Department of Technical Education, Government of Rajasthan (Annexure-R 18.3.1, Page No.188). Similarly, Junior Engineer posts were also upgraded in the other departments and the Universities in the Rajasthan and existing Junior Engineers were promoted initially against all these upgraded posts (Annexure-R 18.3.2 page No.189). Accordingly DPC against the post of Assistant Engineer was held in the University and Sh. Manoj Chhiotra has been promoted on the post of Assistant Engineer (Annexure-R18.3.3 Page No 190)

Members may kindly peruse the same.

Resolution

Noted

BoM R 18.4

To report about the promotion of Laboratory Attendant (LA) to the post of Technician after seeking revised option.

As per the resolution of the BOM vide agenda item No.16.8 (Annexure- R18.4.1 Page No 191) the promotion of

Laboratory Attendant to the post of Technician was approved in line with similar provision existing in the Health Department of the state government.

Previously the BOM vide agenda item No 192 (Annexure-R18.4.2-Page No 192) has also approved that the LA shall exercise option for promotion to Technical and ministerial stream and once the option is exercised the same will be irrevocable. However, the decision of BOM regarding promotion to Ministerial cadre could not be implemented and therefore it was felt necessary to review the decision taken for exercising option.

Accordingly, the options were re-invited and DPC considered promotions of LA to the post of Technician. The list of promoted LA is enclosed at Annexure-R 18.4.3-Page No 193)

Members may kindly peruse the same.

Resolution

Noted

BoM R 18.5

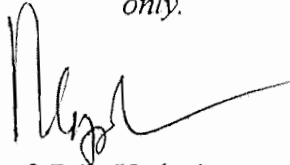
To report the Voluntary Retirement order of Dr. N.K. Gupta, Associate Professor, Mechanical Engineering Deptt. UCE-RTU, Kota w.e.f 20.7.2013.

As per the request of Dr. N.K. Gupta, Associate Professor, Mechanical Engineering Deptt. UCE-RTU, Kota for voluntary retirement from the services of UCE-RTU, Dr. Gupta has been sanctioned VRS as per provision in University of Rajasthan, jaipur (Annexure R 18.5.1 Page No. 194) and relieved w.e.f. 20.7.2013 (A/N) vide order no. 2679-2718 dated 20.7.2013 (Annexure R 18.5.2 Page No.195)

Members may kindly peruse the same.

Resolution

Noted. However members suggested that when the VRS is being granted by the University to its old employees (absorbed from the erstwhile Engineering College Kota, who are not covered by pension scheme) it should be ensured that they are given terminal benefits as applicable in the University i.e., PF, Gratuity, Encashment of Leave only.



(Prof. R.P. Yadav)
Chairman



(Bhagwanti Jethwani)
Registrar & Member Secretary

RECOMMENDATION OF THE COMMITTEE CONSITITUTED FOR RECOMMENDATION OF QUALIFICATION & EXPERIENCE DESIRED FOR VARIOUS POSTS TO BE ADVERTISED FOR DIRECT RECRUITMENT.

S. No.	Post / Designation	Initial Pay Scale	Qualification
1	Dean Student Welfare	37400-67000 GP-9000	<p>BE/B.Tech./B.Arch. and ME/M.Tech./M.Arch. in relevant Branch with First Class or equivalent either in BE/B.Tech./B.Arch. or ME/ M.Tech./M.Arch. and Ph.D. or equivalent in appropriate discipline.</p> <p>Post Ph.D. publications and guiding PhD student is highly desirable</p> <p>Minimum of 5 years experience in teaching/ research/ industry of which 2 years post PhD experience is desirable. In case of Architecture, Professional Practice of 5 years as certified by the Council of Architecture shall also be considered valid.</p> <p style="text-align: center;">OR</p> <p>First Class or equivalent in Masters Degree in Business Administration or equivalent and Ph.D. or equivalent in appropriate discipline.</p> <p>Post Ph.D. publications and guiding PhD student is highly desirable</p> <p>Minimum of 5 years experience in teaching/ research/ industry of which 2 years post PhD experience is desirable.</p> <p style="text-align: center;">OR</p> <p>Master's degree with 60% Marks and Ph.D. Degree in Science discipline or an equivalent grade in a point scale wherever grading system is followed.</p> <p>Post Ph.D. publications and guiding Ph.D. student is highly desirable.</p> <p>Minimum of 5 years experience in teaching/ research/ industry of which 2 years post PhD experience is desirable. Contribution to educational innovation, design of new curricula and courses and technology-mediated teaching learning process with evidence of having guided doctoral candidates and research students.</p> <p>A minimum score as stipulated in the Academic Performance Indicator (API) <i>as per</i> Performance Based Appraisal System (PBAS), set out in UGC Regulation, 2010.</p>


24

S. No.	Post / Designation	Initial Pay Scale	Qualification
2	ACCOUNTANT	9300-34800 GP-4200	एसोसिएशन ऑफ इण्डियन यूनिवर्सिटी, नई दिल्ली द्वारा मान्यता प्राप्त कि विश्वविद्यालय की कला, विज्ञान, या वाणिज्य में स्नातक डिग्री प्राप्त कि हुआ होना चाहिये जिसे आयोग के परामर्श से सरकार ने भारत में विधि द्वारा स्थापित किसी सरकारी विश्वविद्यालय की डिग्री के समतुल्य घोषित कर कि हो या कॉस्ट एण्ड वर्क्स एकाउन्टेन्ट्स इन्स्टीट्यूट, कलकत्ता से इन्टरमीडिएट परीक्षा या चार्टर्ड एकाउन्टेन्ट्स ऑफ इण्डिया इन्स्टीट्यूट, नई दिल्ली इन्टरमीडिएट परीक्षा पास किया हुआ होना चाहिए
3	CARE TAKER	5200-20200 GP-1900	सीनियर हायर सैकेण्ड्री उत्तीर्ण। विश्वविद्यालय/महाविद्यालय या समकक्ष छात्रावास/केटरिंग में कार्य का 2वर्ष का अनुभव
4	CARPENTER	5200-20200 GP-1900	सैकेण्ड्री सहित कारपेंटर ट्रेड में आई.टी.आई. / NCVT द्वारा प्रदत्त प्रमाण पत्र
5	COMPUTER PROG.	9300-34800 GP-4200	M.C.A. or BE/B.Tech/M.Sc. in Information Technology or Computer Science or Electronics and communications from a recognized University established by law in India or a qualification recognised as equivalent thereto by the Government OR M.Tech. degree in Information Technology or Computer Science or Electronics and Communications from a recognize University established by law in India or a qualification recognised as equivalent thereto by the Government. OR M.B.A. (IT) from a University established by law in India or a qualification recognized as equivalent thereto by the Government. AND 2 years post qualification work experience in programming in JAVA/Dot Net/ VB/J2EE in a Government Organisation/ Government undertaking / Public Limited/Private Limited Company. <i>Last para omitted</i>
6	DATA ENTRY OPERATOR	5200-20200 GP-2400	Bachelor's degree from a University established by law in India or a foreign qualification recognised as equivalent thereto by the Government with the speed of 8000 key depression per Hour on Computer in Hindi & English.
7	DRIVER	5200-20200 GP-1900	10th class pass with driving licence of Heavy & Light vehicle and 3 years experience of driving.
8	ELECTRICIAN GR.II	5200-20200 GP-1900	सैकेण्ड्री सहित इलेक्ट्रीशियन ट्रेड में आई.टी.आई. / NC द्वारा प्रदत्त प्रमाण पत्र

S. No.	Post / Designation	Initial Pay Scale	Qualification
9	JR. ACCOUNTANT	9300-34800 GP-3200	भारत में विधि द्वारा स्थापित किसी विश्वविद्यालय की कला, विज्ञान, या वाणिज्य में डिग्री या एसोसिएशन ऑफ इण्डियन यूनिवर्सिटीज, नई दिल्ली द्वारा समतुल्य घोषित कला, विज्ञान या वाणिज्य में डिग्री
10	JR. TECHNICAL ASSTT.	9300-34800 GP-2400	भारत में विधि द्वारा स्थापित किसी विश्वविद्यालय की कला, विज्ञान, या वाणिज्य में डिग्री या एसोसिएशन ऑफ इण्डियन यूनिवर्सिटीज, नई दिल्ली द्वारा समतुल्य घोषित कला, विज्ञान या वाणिज्य में डिग्री। साथ ही भारत में विधि द्वारा स्थापित किसी विश्वविद्यालय से पुस्तकालय विज्ञान में डिप्लोमा/डिग्री।
11	L.A.	4750-7440 GP-1400	10 वीं कक्षा उत्तीर्ण तथा मान्यता प्राप्त तकनीकी शिक्षा बोर्ड/संस्था से सम्बन्धित ट्रेड में न्यूनतम छः माह का प्रमाण पत्र
12	LAB ASSISTANT	9300-34800 GP-2400	एसोसिएशन ऑफ इण्डियन यूनिवर्सिटी, नई दिल्ली द्वारा मान्यता प्राप्त किसी विश्वविद्यालय की विज्ञान में स्नातक डिग्री प्राप्त किया हुआ होना चाहिये जिसे आयोग के परामर्श से सरकार ने भारत में विधि द्वारा स्थापित किसी विश्वविद्यालय की डिग्री के समतुल्य घोषित कर दिया हो
13	MASON	5200-20200 GP-1850	10 वीं कक्षा उत्तीर्ण तथा 2 वर्ष का मैसन के रूप में कार्य का अनुभव।
14	PLUMBER	5200-20200 GP-1850	10 वीं कक्षा उत्तीर्ण तथा मान्यता प्राप्त तकनीकी शिक्षा बोर्ड/संस्था से सम्बन्धित ट्रेड में न्यूनतम छः माह का प्रमाण पत्र
15	ASISTANT STATISTICAL OFFICER	9300-34800 GP-3200	न्यूनतम द्वितीय श्रेणी में अर्थशास्त्र में स्नातकोत्तर उपाधि या सांख्यिकी में स्नातकोत्तर उपाधि या गणित में स्नातकोत्तर उपाधि, साथ में स्नातक अथवा स्नातकोत्तर स्तर पर सांख्यिकी एक पेपर हो या वाणिज्य में स्नातकोत्तर उपाधि, साथ में स्नातक अथवा स्नातकोत्तर स्तर पर सांख्यिकी एक पेपर हो या एम0एस0सी0(कृषि) साथ में स्नातक अथवा स्नातकोत्तर स्तर पर सांख्यिकी एक पेपर हो अथवा उपयुक्तानुसार स्नातकोत्तर/स्नातक उपाधियां जिन्हें एसोसिएशन ऑफ इण्डियन यूनिवर्सिटी, नई दिल्ली ने समतुल्य घोषित किया है। आर.एस.सी.आई.टी पाठ्यक्रम का प्रमाण पत्र या सूचना प्रौद्योगिकी एवं संचार विभाग, राजस्थान सरकार द्वारा उपर्युक्त प्रमाण पत्र के समतुल्य घोषित, सक्षम प्राधिकारी द्वारा प्रदत्त कोई प्रमाण पत्र। (2) अनुभव: सरकारी विभाग के कार्य का या ख्याति प्राप्त वाणिज्य संस्थान या विश्वविद्यालय में ऑकड़े एकत्रित करने के कार्य का कम से कम एक वर्ष का अनुभव नोट:- किसी भी सरकारी विश्वविद्यालय में कार्यरत कर्मचारी जिन्हें विश्वविद्यालय में कार्य का 10वर्ष का अनुभव हो उनके लिए स्नातकोत्तर डिग्री में श्रेणी की बाध्यता नहीं होगी।
16	TECHNICAL ASSISTANT	9300-34800 GP-4200	किसी मान्यता प्राप्त तकनीकी शिक्षा बोर्ड/संस्था से सम्बन्धित ट्रेड में डिप्लोमा।

21/

S. No.	Post / Designation	Initial Pay Scale	Qualification
17	TECHNICIAN	5200-20200 GP-2000	सैकण्ड्री उत्तीर्ण तथा सम्बन्धित ट्रेड में आई.टी.आई. / NCVT द्वारा प्रदत्त प्रमाण पत्र या सैकण्ड्री पास व किसी सरकारी विश्वविद्यालय में सम्बन्धित लेबोरेटरी में कार्य का 10वर्ष का अनुभव । या आठवीं पास तथा सम्बन्धित ट्रेड में आई.टी.आई./ NCVT द्वारा प्रदत्त प्रमाण पत्र व किसी सरकारी विश्वविद्यालय में सम्बन्धित लेबोरेटरी में कार्य का 15वर्ष का अनुभव ।
18	WELDER	5200-20200 GP-1900	8 वीं कक्षा उत्तीर्ण व वेल्डर ट्रेड में आई.टी.आई. / NCVT द्वारा प्रदत्त प्रमाण पत्र तथा 2 वर्ष का कार्य अनुभव वांछनीय ।
19	Junior Analytical Assistant	9300-34800 GP-3200	Minimum B.Sc. IInd Division. Desirable work experience in Research Institute/Work experience in handling sophisticated equipments for atleast one year.
20	Ceramic Technologist	15600-39100 GP-6000	Minimum B.Tech. 1 st Division in Material Science or Ceramic Engg. OR Minimum M.Sc. 1 st Division In Material Science. Desirable work Experience in Research Institute / work experience in handling sophisticated equipments for atleast one year.
21	Senior Chemist	9300-34800 GP-4200	Minimum M.Sc. II nd Division in Chemistry with 2years' experience of Chemical Laboratory analysis.


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